



COMMUNITY BOOTH APPLICATION FORM

Sunday, September 21, 2025

(1) 10' x 12' space will be assigned

This one day fair is a highly anticipated community event, held in tree-covered, grassy Durham Community Park. There is no fee for Community Booths, however application must be RECEIVED (NOT POSTMARKED) by August 30th, 2025. Space is not reserved until application is received, and will be assigned on a first come, first served basis. Confirmation of acceptance will be sent via email. A vendor FAQ email will be sent out the week of the event with necessary details.

DESCRIPTION OF BOOTH, SALE ITEMS AND REQUESTS: _____

The Rotary Club of Durham does not supply canopies or electricity. Generators are not allowed. We recommend you bring your own canopy, as there is no guarantee of shade.

By request of Durham Park Department, there will be no overnight camping, nor setup of booths the day before the event.

Is this your organization's first time at the Durham Harvest Festival? _____

PLEASE INCLUDE:

1. Completed Community Booth Application Form
2. Completed Agreement for Vendor Space Form

Send the necessary documents and fee to:

Durham Rotary Club
c/o Vendor Registration
P.O. Box 383
Durham, CA. 95938

Questions?

Email : DurhamRotaryCA@gmail.com

AGREEMENT FOR VENDOR SPACE

ROTARY CLUB OF DURHAM HARVEST FESTIVAL SUNDAY, SEPTEMBER 21, 2025

Vendor Registration
P.O. Box 383
Durham, CA 95938
durhamrotaryca@gmail.com

THIS AGREEMENT is made by and between _____ and Rotary Club of Durham.

1. Rotary Club of Durham grants the Vendor the sole right to use for 2025 Durham Rotary Harvest Festival space _____, in which the Vendor agrees to sell and or exhibit only the following _____.

2. Rotary Club of Durham reserves the right to assign all space numbers in order to maintain properly the integrity and purpose of the show. All spaces are pre-assigned and will be given at check-in. Rotary Club of Durham will make every effort to assign appropriate spots, taking into account various factors including but not limited to ground imperfections and inappropriately placed trees.

3. Durham Rotary Harvest Festival will allow community groups to exhibit in designated areas only. Rotary Club of Durham reserves the right to limit the number of community vendor booth spaces available in any given year. Vendors will be notified if booth space is not available.

4. Rotary Club of Durham reserves the right to permit only those products described in the contract and to prohibit any items, conduct, printed matter, advertising, souvenirs, and emblems presented by any Vendor and or their employees upon the premises that may affect the event. Rotary Club of Durham reserves the right to require removal of any items that are not described above

5. The additional pertinent items printed on the application form are made a part of this agreement and the Vendor agrees that he/she has read this agreement, the conditions, rules and regulations, and understands that they apply, unless amended by mutual consent in writing by the Vendor and Rotary Club of Durham.

6. Durham Rotary Harvest Festival is open from 9:00 am to 4:00 pm. Set up begins at 7 am Sunday. Saturday evening set up is NOT ALLOWED. All packing, cases, crates, and debris of any kind must be removed from the Vendor space by 8:30 am.

7. **ALL** Vendor vehicles must be removed from the booth area by 8:30 am. **No exceptions will be allowed.** Designated parking for Vendors is available on the day of the event.

8. All booth spaces must be open and staffed during all hours the grounds are open to the public during the course of the event.

9. This agreement is not binding upon the Vendor or Rotary Club of Durham until it has been signed by a representative of the Organization and the Vendor has paid full for the use of the described space.

Vendor name to be used in show advertising (if different than above) _____

Name and Title _____ Phone _____

Full Mailing Address (for show information) _____

Vendor Authorized Signature _____ E-Mail Address _____

Rotary Club of Durham _____ Date _____